Job Application Form for **Children & Young People Practitioner**

**Scoring of your application form**

|  |  |
| --- | --- |
| **Section** | **Score** |
| Relevant qualifications and experience | Out of 8 |
| Style and presentation of your responses | Out of 2 |
| Supporting statements | Out of 12 (3 points per statement) |
|  |  |
| **Total** | **Out of 20 points** |

**Please specify which position you are applying for.**

|  |  |
| --- | --- |
| **Position** | **Tick** |
| CYP Practitioner Residential, Nights |  |
| CYP Practitioner Residential, Day/Evenings |  |
| CYP Practitioner Community  |  |
|  |  |

**Personal details**

|  |
| --- |
| Title Forenames |
| Surname |  | Tel. (home) |
| Address |  | Tel. (mobile) |
|  |  | Email: |
|  |  |  |
| Postcode |  |  |

**Relevant qualifications or professional membership Please note you can attach your CV for this section**

|  |  |  |
| --- | --- | --- |
| Examination level(e.g. A Level/ Degree/PG/NVQ) | Subject(s)  | Date |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Present or most recent employment**

Employer’s name, address

and type of establishment Job Title

|  |  |  |
| --- | --- | --- |
|  |  |  |
|  |  | Date started in post |
|  |  |  |
|  |  | Notice required |
|  |  |  |
|  |  | Date left if no longer employed |
|  |  |  |
| Postcode  |  | Reason for leaving |
| Telephone |  |  |

**Using bullet points**, briefly describe your main duties and responsibilities in the above job.

**Past employment Please note you can attach your CV for this section**

Please give details of all your previous work experience, putting the most recent first.

Include any voluntary or unpaid work.

|  |  |  |  |
| --- | --- | --- | --- |
| Employer’s name and address | Dates employed from/to month/year | Job held and brief outline of duties (in bullet points) | Reasons for leaving |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Training Please note you can attach your CV for this section**

|  |  |
| --- | --- |
| Course title or area of training relevant to this post | Date |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

**Your Supporting Statement**

Keep your responses concise and **to aid the scoring please use bullet points** where you can (see scoring of this application form on page 1).

1. **Experience of building and maintaining kind, warm, nurturing and boundaried relationships with young people** *(max. 150 words – please detail specific examples)*
2. **Experience of persuading and influencing others – especially in gaining the trust of young people; and your ability to influence positively.** *(max. 150 words – please also consider other past work settings where you might have experience)*
3. **Experience of recording and reporting contacts/sessions/your work with young people (especially incidents and accidents) or similar experiences and skills which you think are relevant and transferrable to this setting**. *(max. 150 words – please detail specific examples, with specific safeguarding concerns relevant to the role where you can)*
4. **Experience of liaising with, and maintaining, professional relationships with colleagues and other agencies with courtesy and professionalism**. *(max. 150 words – please detail specific examples - these might include emergency services, social workers, medical professionals, or others that might demonstrate relevant experience albeit in a different setting)*

**Work permit**

Do you require a work permit? Yes **❑** No **❑**

**References Please note you can attach your CV for this section**

Please give the names and addresses of **three referees** (not friends or relatives) including telephone numbers.

**Referee (1). Referee (2).**

|  |  |  |
| --- | --- | --- |
| This should be your current or most recent line manager |  | This should be a previous employer |
| Name |  | Name |
| Referee’s job title |  | Referee’s job title |
| Address |  | Address |
|  |  |  |
|  |  |  |
| Email: |  | Email: |
| Telephone |  | Telephone |
| Contact before interview? Yes No |  | Contact before interview? Yes No |
|  |  |  |

**Referee (3).**

|  |  |
| --- | --- |
| This can be a previous employer, college tutor, or regarding voluntary work/groups or committees |  |
| Name |  |
| Referee’s job title |  |
| Address |  |
|  |  |
|  |  |
| Email: |  |
| Telephone |  |
| Contact before interview? Yes No |  |
|  |  |

**Criminal convictions**

Do you have any criminal convictions (spent and unspent)/case cautions/ bindovers/pending prosecutions?

Please delete

 Yes **❑** No **❑**

**If Yes,** please give details. Since the job for which youare applying involves working with vulnerable young people Section 4(2) of the Rehabilitation of Offenders Act 1974 does not apply.

**Declaration**

In accordance with the Data Protection Act 1998 and GDPR (2018), the information provided on this for will be used in the recruitment and selection process and may be disclosed to all thosewho need to see it. It will also form the basis of the confidential personnel record of thesuccessful candidate. In the case of unsuccessful candidates the Application Form willbe destroyed after six months.

I hereby declare that to the best of my knowledge, all the information given by me is correct, and that I possess all the qualifications I have listed on this form. I confirm that Ido not object to the information collected on this form being transferred onto computer forthe purpose of anonymous statistical reporting, in accordance with statutory requirements,and to assist Young Futures in equal opportunities monitoring in respect of job applications. I agreethat Young Futures has the right to validate any of the information provided.

I understand that anyfalse statements could result in my dismissal if appointed. I confirm that I am legallyeligible to work in the United Kingdom.

Please delete

Yes **❑** No **❑**

**Please return you completed application form by email to osman.jama@youngfutures.org.uk**